

## **Manchester City Council Report for Information**

**Report to:** Resources and Governance Scrutiny Committee – 25 May 2021

**Subject:** Overview Report

**Report of:** Governance and Scrutiny Support Unit

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### **Summary**

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for information

### **Recommendation**

The Committee is invited to discuss and note the information provided and agree the work programme.

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**Wards Affected:** All

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### **Contact Officer:**

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### **Background documents (available for public inspection):**

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

## 1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	To request that Officers and the Executive Member for Finance and Human Resources investigate the feasibility of further investment in additional public conveniences within and across the city and provide a response back to the Committee or the Environment & Climate Change Scrutiny Committee, in due course	The 2021/22 budget has included no further investment in public conveniences. This can always be revisited as part of the process for 2022/23	Carol Culley Richard Munns
7 Jan 2020	RGSC/20/4 Draft 'Our People Plan 2020/23	To recommend that HROD ask the performance team to do statistical analysis of the relationship between vacancy levels and sickness absence levels within individual teams to explore whether there is a relationship between the two	Officers have considered the recommendation but have not had the capacity to progress in detail during 2020/21. There are some challenges to correlating the data on sickness absence data and vacancies both of which arise for a wide range of reasons. A further discussion will be held with the chair in 2021/22 to review how the correlation between high workloads and absence can be better	Deb Clarke Shawna Gleeson

			captured and to target any the consideration to vacancies to service areas with persistently high vacancy levels.	
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## 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **17 May 2021**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
<p><b>National Taekwondo Centre 2018/10/19A</b></p> <p>Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.</p>	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk
<p><b>TC986 - SAP support and maintenance</b></p>	City Treasurer (Deputy Chief	Not before 1st May 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.

<p><b>(2019/03/01F)</b></p> <p>To provide support to the SAP team in order to resolve incidents.</p>	<p>Executive)</p>				<p>uk</p>
<p><b>Strategic land and buildings acquisition 2019/06/03B</b></p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Jul 2019</p>		<p>Checkpoint 4 Business Case &amp; Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p><b>Strategic land and buildings acquisition 2019/06/03C</b></p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2020</p>		<p>Checkpoint 4 Business Case &amp; Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p><b>Microsoft Consultancy engagement piece Q20377 (2019/11/05A)</b></p> <p>To award a contract to allow for the Microsoft</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 4th Dec 2019</p>		<p>Report and Recommendation</p>	<p>Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk</p>

engagement and consultancy piece as part of the transition to Microsoft Office 365					
<p><b>Microsoft Licenses TC718 (2019/11/05B)</b></p> <p>To appoint a Microsoft Licensing Partner to work with the Council and revise its licensing estate.</p>	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk
<p><b>Establishment of a multi-supplier framework for the supply of gas TC473 (2020/01/28A)</b></p> <p>To approve a tender to establish a Multi-supplier framework for the supply of Gas. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020		Report and Recommendation	Walter Dooley w.dooley@manchester.gov.uk
<p><b>The acquisition of a Care Facility (2020/02/28A)</b></p> <p>The approval of capital expenditure from Sustaining</p>	City Treasurer (Deputy Chief Executive)	Not before 30th Mar 2020		Checkpoint 4 Busienss Case	Keith Darragh Keith Darragh@manchester.gov.uk

Key Initiatives budget to acquire a property to respond to market pressures to retain sufficient services for Manchester people, through market intervention					
<p><b>Oldham Road cycling route (2020/05/28B)</b></p> <p>The approval of capital expenditure to enable a feasibility study for development of a segregated cycling route along Oldham Road A62 from Thompson Street to Queens Road (intermediate Ring Road).</p>	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
<p><b>Acquisition of Land at Red Bank (2020/06/25A)</b></p> <p>The approval of capital expenditure for the Acquisition of land on Red Bank, Cheetham to support delivery of the Housing Infrastructure Fund Programme (HIF) in the Northern Gateway. The Land is required to provide</p>	City Treasurer (Deputy Chief Executive)	Not before 24th Jul 2020		Checkpoint 4 Business Case and briefing note	Nick Mason n.mason@manchester.gov.uk

access and new road construction to unlock key sites as part of the initial phases of development.					
<p><b>Manchester Central Convention Centre Limited - Loan Repayment Deferral (2020/08/06A)</b></p> <p>Approval to defer loan repayments, principal and interest, due to Manchester City Council from Manchester Central Convention Centre Limited until 31st March 2021.</p>	Chief Executive	Not before 4th Sep 2020		Confidential report	Sarah Narici sarah.narici@manchester.gov.uk
<p><b>TC1005 - Security Services- vary of contract with existing provider (2020/08/14C)</b></p> <p>Approval to vary the contract with the existing provider.</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Sep 2020			Steve Southern s.southern@manchester.gov.uk
<p><b>TC701 - PPM and Reactive repairs of public buildings (2020/08/14D)</b></p> <p>To vary the contract with the existing provider.</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Sep 2020			Steve Southern s.southern@manchester.gov.uk



<p><b>Early Years &amp; Education System (EYES) - Additional Funding (2020/09/01A)</b></p> <p>The approval of revenue expenditure for additional costs attributed to the implementation of the Liquidlogic EYES module, funded by a transfer to the revenue budget from the Capital Fund.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 30th Sep 2020</p>		<p>Checkpoint 4 Business Case</p>	<p>Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk</p>
<p><b>TC778 - Cashless Parking (2020/09/08B)</b></p> <p>To vary the contract with the existing provider.</p>	<p>City Treasurer (Deputy Chief Executive), Chief Executive</p>	<p>Not before 7th Oct 2020</p>		<p>Report and Recommendation</p>	<p>Patricia Wilkinson, Group Manager - Parking &amp; Bus Lane Enforcement p.wilkinson1@manchester.gov.uk</p>
<p><b>Contract for the Provision of insurance coverage for Combined Liability, Motor - Fleet and Non Fleet, Medical Malpractice, Uninsured Loss Recovery, Personal Accident &amp; Travel, School Journeys, Crime, Computer (2020/11/15A)</b></p> <p>The appointment of</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Feb 2021</p>		<p>Report and Recommendation</p>	<p>Lisa Richards, Insurance and Risk Manager lisa.richards@manchester.gov.uk</p>

Provider to deliver the service.					
<p><b>Manchester City Centre Triangle (2021/01/14A)</b></p> <p>The approval of capital expenditure for the construction of a scheme to connect travel hubs in the city centre</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
<p><b>Financial approval of MCR Active Contract 2021/22 (2021/01/28A)</b></p> <p>Financial approval of third year of MCR Active Contract for period 1 April 2021 to 31 March 2022.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2021		Report to Deputy Chief Executive and City Treasurer	Yvonne O'Malley, Commercial Lead; Neighborhoods yvonne.o'malley@manchester.gov.uk
<p><b>Chorlton Library Refurbishment (2021/02/17C)</b></p> <p>The approval of capital expenditure for the refurbishment of Chorlton Library (Libraries Renewal Programme)</p>	City Treasurer (Deputy Chief Executive)	Not before 18th Mar 2021		Checkpoint 4 Business Case	Neil MacInnes n.macinnes@manchester.gov.uk
<p><b>Provision of Postal Services TC514 (2021/03/10A)</b></p>	City Treasurer (Deputy Chief Executive)	Not before 8th Apr 2021		Confidential Contract Report with	Anna Caswell-Thorpe Anna.caswell-thorpe@manchester.gov.uk

<p>To seek approval to appoint a supplier/s to provide Postal Services to Manchester City Council.</p>				<p>Recommendation.</p>	
<p><b>Collyhurst Regeneration - New Council Homes (2021/05/04A)</b></p> <p>The approval of capital expenditure to enable the delivery of New Council Homes in Collyhurst, together with associated infrastructure and public realm.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 2nd Jun 2021</p>		<p>Checkpoint 4 Business Case</p>	<p>Keith Garner, Project Manager - Housing and Residential Growth keith.garner@manchester.gov.uk</p>
<p><b>(TC145) Framework for the Provision of Financial Services (2021/05/11A)</b></p> <p>The appointment of provider(s) to deliver Financial Services Advice and Support.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 11th Jun 2021</p>		<p>Report &amp; Recommendation</p>	<p>Louise Causley louise.causley@manchester.gov.uk</p>

### 3. Resources and Governance Scrutiny Committee - Work Programme – May 2021

Tuesday 25 May 2021, 2.00pm (Report deadline Friday 14 May 2021)				
Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Estates Strategy	<p>To include the Annual Corporate Property report.</p> <p>To also include information on:-</p> <ul style="list-style-type: none"> <li>• Estates rationalisation;</li> <li>• Zero carbon agenda and future developments within the capital strategy;</li> <li>• Update on the Council's commercial estate (including Central Retail Park);</li> <li>• Work on reviewing the Council's operational estate;</li> <li>• Future plans/performance of the investment estate (in relation to potential income generation); and</li> <li>• Any other matters that officers believe need drawing to the committee's attention</li> </ul>	Cllr Leese (Leader)	Richard Munns	
Re-establishment of the Human Resources Subgroup	The report seeks the Committee's approval to re-establish the Human Resources Subgroup for the 2021/22 Municipal Year and agree its terms of reference.	Executive Member for Finance and Human Resources	Scrutiny Support	
Re-establishment of	The report seeks the Committee's approval to re-	Executive	Scrutiny	

the Ethical Procurement and Contract Mgmt Subgroup	establish the Ethical Procurement and Contract Mgmt Subgroup for the 2021/22 Municipal Year and agree its terms of reference.	Member for Finance and Human Resources	Support	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Scrutiny Support	
Annual Work Programming Session	The Committee will receive presentations from the Deputy Chief Executive & City Treasurer and City Solicitor on upcoming issues and challenges within the Committee's remit, following which Members will determine the work programme for the forthcoming year.	Executive Member for Finance and Human Resources	Carol Culley Fiona Ledden	This part of the meeting will be closed to the public.

**Items to be Scheduled**  
 (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).  
 (New items added are highlighted in blue)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Commercial activity	Precise Details to be confirmed	TBC	Carol Culley	
Contract Monitoring	Precise Details to be confirmed	TBC	Carol Culley	
Future Council - update	<p>To receive a report that provides an update on the work being undertaken as part of the Future Council programme.</p> <p>To include:-</p> <ul style="list-style-type: none"> <li>• Progress with the roll out of new ICT infrastructure and technology;</li> <li>• Strengthening accountability for Managers</li> <li>• Next phase of ICT strategy</li> <li>•</li> </ul>	Cllr Leese (Leader)	Carol Culley	
Equalities Strategy Implementation update	To consider a progress report following 6 months of the Equalities Strategy being implemented	<p>Cllr Bridges (Exec Member for Children and Families)</p> <p>in the absence of the Executive Member for Finance and</p>	Deb Clarke Lorna Williams	

		Human Resources		
Domestic Violence and Abuse – spend on service	To receive an update that provides financial information on the Domestic Violence and Abuse (DV&A) services procured by the Council	Deputy Leader	Carol Culley Mike Wright Nicola Rea	See Minute RGSC/19/50
Highways Safety Capital spend	To receive a report that provides information on proposed investment in Highways Safety.  To include planned funding for safety improvements around schools for 2021/22 onwards	Exec Member for Environment, Planning and Transport)	Carol Culley Steve Robinson	
Future Strategy for City Centre Car Parks	To receive a report on the strategy for the return of NCP city centre car parks to the Council's control	Exec Member for Environment, Planning and Transport	Carol Culley Steve Robinson	
Revenue and Benefits	Themed meeting to include activity around position of Business Rates and Council Tax and impact on residents and how to target support most effectively	Cllr Leese (Leader)  in the absence of the Executive Member for Finance and Human Resources	Julie Price	
Review of investments being made by the Council into its Capital	Precise scope to be determined	Cllr Leese (Leader)	TBC	

Strategy in terms of delivering future VFM post COVID19		in the absence of the Executive Member for Finance and Human Resources		
S106 governance arrangements	<p>To receive and update report following Internal Audit's review of the new S106 governance arrangements and that this report includes the following information:-</p> <ul style="list-style-type: none"> <li>• An indication of affordable housing being provided from S106 contributions</li> <li>• How Developers are encouraged to mitigate any harm from their developments</li> <li>• Best practice and comparison of S106 arrangements with other GM local authorities; and</li> <li>• The S106 triggers for planning applications within the Deansgate Ward (Land Bounded By Chester Road, Mancunian Way And Former Bridgewater Canal Offices and Land Bound by Jackson Row, Bootle Street, Southmill Street and 201 Deansgate.</li> </ul>	Exec Member for Environment, Planning and Transport	Julie Roscoe	Representatives from Neighbourhoods and Capital Programmes attend to help address the Committees concerns around the rate of spend of S106 agreements
Income Generation	<p>To receive a more detailed report on income generation across key areas of the Council and include:-</p> <ul style="list-style-type: none"> <li>• responses to queries around the shortfall in actual income for 2018/19 and the projected level of income to be generated in 2019/20 for Legal and Democratic Services;</li> </ul>	Exec Member for Finance and Human Resources	Carol Culley Fiona Ledden	<p>Date to be confirmed</p> <p>Requested at RGSC meeting on 16 July 2019</p> <p>(see minute</p>



	<ul style="list-style-type: none"> <li>• future opportunities connected to innovative income opportunities;</li> <li>• distinctions between the amount of income generated from cores services the Council provides for social reasons and those it provides solely to make profit; and</li> <li>• what other local authorities are doing around income generation which the Council could possibly look to emulate</li> </ul>			RGSC/19/40)
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Cllr Leese (Leader)	TBC	Date to be confirmed